

## COOPER-MOLERA ADOBE PHOTOGRAPHY POLICY

Photography must be conducted without disruption to Cooper-Molera Adobe (CMA) operations or limitation to the accessibility of other guests, including doorways, pathways, and high traffic areas.

Photographs and videos are a wonderful way to remember your visit. Photography and videos taken at the CMA are for personal use and enjoyment and may not be sold. Visitors are welcome to take casual photographs of the garden, individuals and subjects that capture the events of your visit.

Tripods, monopods, and selfie sticks are permitted within the garden only, and only to be used for snapshots or nature photography (not staged portraits). Only natural light photography is permitted indoors; no flash or other supplemental light sources. A safe distance must be maintained from all artwork, furniture, and exhibits.

For safety and security reasons, drones are not permitted on the property. CMA reserves the right, in its sole discretion, to withhold and/or withdraw permissions to photograph or videotape on the premises, if it is a disruption and/or is perceived that it might endanger artwork, furnishings, garden beds, garden objects, or other visitors.

CMA reserves the right to further define Portrait Photography and Professional Photography on a case-by-case basis.

Please Note: CMA reserves the right to turn-away photographers who are not operating in accordance with our rules and regulations, as well as photographers who have not made reservations.

CMA reserves the right to adjust these policies at any time, with or without notice, in the best interest of the property and the public.

### Commercial Photography

Commercial photography is to be requested in advance with Site Co-Director. Requests can be made at 831 223 0171 or [sklusmire@savingplaces.org](mailto:sklusmire@savingplaces.org) or [mclovis@savingplaces.org](mailto:mclovis@savingplaces.org). Advance booking is required and is typically only booked one week or more prior to requested date.

### Portrait Sessions

CMA defines portrait photography as: wedding, engagement, quinceanera, family, maternity, portfolio, prom, graduation, holiday, and any other posed portraiture of individuals by professional or amateur photographers, whether paid or unpaid. Balloons, rice, glitter, and confetti are strictly prohibited anywhere on the property.

All portrait sessions should be scheduled in advance with a CMA Co-Director. Reservations are not required, but portrait sessions are available on a first-come, first serve basis and must take place during regular open hours. Portrait sessions are not available on special event days or holidays. CMA reserves the right to blackout dates for portrait sessions when attendance is higher than average.

Admission to the CMA is free-of-charge, however there is a portrait session fee of \$50. The session fee is good for up to 90 minutes.

Portrait sessions do not permit large photo equipment, such as, but not limited to:

- Large tripods or stands

- Shades
- Reflectors
- Freestanding flashes
- Large equipment bags
- Chairs or stools
- Large prop
- props – such as signs greater than 12 inches

By purchasing a portrait session and receiving a permit you acknowledge that you have reviewed the CMA Photography Policy and agree to abide by the following policies and guidelines:

- Portrait sessions are 90 minutes from the time of purchase.
- Portrait sessions are to be performed during normal business hours.
- Clients/models must be fully and appropriately clothed (i.e., no nudity, swimsuits, lingerie, etc.).
- Wardrobe changes are not permitted in our public restrooms. A changing room can be scheduled in advance for an additional fee. There is no guarantee that a space may be available without booking in advance.
- Portrait sessions should not disrupt visitor access, employee access, special events, or pedestrian flow.
- Property of CMA may not be moved or disturbed. This includes standing or walking in flower beds, picking flower/plant material, moving benches or displays.
- CMA assumes no responsibility for loss, theft, or damage to any equipment or belongings.
- CMA reserves the right to cease portrait sessions if clients do not follow the outlined policies and guidelines.
- Any unauthorized portrait, professional or commercial photography sessions will be escorted from CMA.

Name: \_\_\_\_\_ Time: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_